



Stannington First School

Breakfast and After School Club - Booking Form

Autumn term 2 – November-December 2019

Name:

Please enter the times that you will require the club

w/c 4/11/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club	TTD				
After school club	TTD				

w/c 11/11/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After school club					

w/c 18/11/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After school club					

w/c 25/11/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After school club					

w/c 02/12/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After school club					

w/c 09/12/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After school club					

w/c 16/12/19	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After school club					

Payment enclosed – charges overleaf (*cheques made payable to Northumberland CC*)

I have read, understood and agree to comply with the Terms and Conditions stated overleaf

Signature	
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Terms and conditions

1. Breakfast Club starts at 7.30 a.m. Children must arrive before 8.15 a.m. if they wish to have breakfast. No breakfast will be served after this time. Lessons start at 8.55 a.m. and children will be escorted to class.
2. An authorised adult must sign the attendee into the Club on each morning they attend.
3. The cost of a session from 7.30 a.m. is £6.60.
4. The cost of a session from 8.00 a.m. is £4.40.
5. After School Club starts at 3.15 p.m. and children will be collected from class. A drink and a light snack will be provided.
6. The cost of a session from 3.15 p.m. to 4.15 p.m. is £4.40. and £1.10 for each 15 minutes thereafter. Minimum of 1 hour booking
7. After School Club closes at 6.00 p.m.
8. If parents and carers expect to collect late please contact staff by 5.45 p.m.
9. Parents and carers who collect their child after 6.00 p.m. will be charged a late fee of £10.
10. If your child is unable to attend a session, you must notify the staff by 8.00 a.m. for Breakfast Club or by 12 noon for After School Club. Any non-attendance will be charged for the session booked.
11. An authorised adult must sign the attendee out of the Club.
12. Breakfast and After School Club will only run during term time.
13. Invoices will be raised monthly. Where possible, payment should be made in advance.
14. Outstanding payments; the school reserves the right to refuse any child entry into the Club if payment is not received within 14 days.
15. Breakfast and After School Club services are additional care outside normal school hours. The Club's policies and procedures reflect the school policies and procedures and parents can access these via the school website.
16. The Club aims to provide a safe, stimulating and happy environment for all children. The staff reserve the right to exclude any child whose behaviour is disruptive; following the school's behaviour policy.
17. We will endeavour to provide a high quality service to children and will seek feedback from parents/carers from time to time. If you have any concerns please speak to Mrs Hancock in the Club.